

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
JANUARY 10, 2024, AT 7:00 P.M
ROSELLE VILLAGE HALL
(RE-LOCATED DUE TO BUILDING MECHANICAL FAILURE)**

CALL TO ORDER

President Smith called the meeting to order at 7:01 p.m.

PRESENT

Five (5) Trustees were physically present at the start of the meeting: President, Katie Smith; Treasurer, Monika Nasiadka; Secretary, Michael Harrington; Trustee, Len Baumgart; and Trustee, Roxee Timan.

Staff present were Executive Director, Samantha Johnson; Business & Operations Manager, Karen Delgadillo; Access Services Manager, John Rimer; Adult and Teen Services Manager, Maureen Garzaro; Youth Services Manager, Alea Perez; and Jason Kepler, Communications Coordinator.

ABSENT

Two (2) Trustees were absent, Vice President, Terrell Barnes; Trustee, Sue Harold. Trustee Harold called in but was not eligible for remote attendance per the Remote Attendance Policy.

ADOPTION OF AGENDA

Trustee Baumgart moved to adopt the agenda as presented. The motion was seconded. A voice vote was conducted with all voting aye. The motion was approved.

PUBLIC COMMENT

There were no comments from the public.

CONSENT AGENDA

- a. Secretary's Report
 - i. Minutes of the Regular Meeting Dated 12/13/23
 - ii. Minutes of the Committees of the Whole Meeting Dated 12/13/23
 - iii. Minutes of the Coffees with the Board Dated 11/11/23 and 12/16/23

- b. Approval of Expenditure Warrants
 - i. Bill List for 12/28/23 in the Amount of \$83,678.38
 - ii. Bill List for Electronic Funds Transfer to IMRF Dated 12/29 in the Amount of \$11,435.01
 - iii. Bill List for 1/10/24 in the Amount of \$77,127.40
 - iv. Payroll Dated 12/29/23 and 1/15/24

- c. Other Items
 - i. Approve Updated Employee Job Descriptions

Trustee Nasiadka moved to approve the Consent Agenda as presented. The motion was seconded. A roll call produced the following results:

AYES: Baumgart, Harrington, Nasiadka, Smith, Timan
 NAYS: None
 ABSTAIN: None
 ABSENT: Barnes, Harold

The motion was approved.

TREASURER’S REPORT

Executive Director, Johnson summarized Statement of Cash Receipts & Disbursements for 7/1/23 – 12/31/23. There were no questions from trustees.

Treasurer Baumgart moved to approve the Treasurer’s Report. The motion was seconded. A roll call produced the following results:

AYES: Baumgart, Harrington, Nasiadka, Smith, Timan
 NAYS: None
 ABSTAIN: None
 ABSENT: Barnes, Harold

The motion was approved.

CORRESPONDENCE

- a. Chamber Monthly News
- b. Donation Letters: Strle Family and Dye/Jonkheer Families

Executive Director, Johnson highlighted two generous donations the Library gratefully received in December totaling \$5,500 from two families in honor of their loved ones.

EXECUTIVE DIRECTOR'S REPORT

Executive Director, Johnson presented her monthly report, which is included as Exhibit A.

a. Foundation Report

Partnership update provided for the location of the statue the Foundation is commissioning with local artist Michael Re, to be located on the south side of the library building. The next step is for the Foundation to contract.

President's Report

- a. Next Coffee with the Board on 1/13/24 at 10:30 A.M
- b. Meeting with Village Board on 1/15/24 at 7:00 P.M.

Friends of the Library Report

The next Friends Book Sale is scheduled for the last weekend in April 2024: April 27th and 28th.

NEW BUSINESS

a. SimpleTruth Proposal for Brand Refresh

Vice President Baumgart moved to approve the proposal with SimpleTruth. The motion was seconded. A roll call produced the following results:

AYES:	Baumgart, Harrington, Nasiadka, Smith, Timan
NAYS:	None
ABSTAIN:	None
ABSENT:	Barnes, Harold

The motion was approved.

b. Selection of Two Trustees to Conduct Semi-Annual Review of Executive Session Minutes

President Smith nominated Trustee Baumgart and Trustee Timan to conduct the semi-annual review of Executive Session minutes, to be scheduled following the holiday season.

CITIZEN COMMENTS/QUESTIONS

There were no comments or questions presented.

ADJOURNMENT

Trustee Baumgart moved to adjourn the meeting at 7:23 p.m. The motion was seconded. A voice roll call was conducted with all Trustees present in favor. The motion was approved.

/s/ Mike Harrington
Minutes Approved: Secretary

2/14/2024
Date